

## **Minutes of the Newtown Animal Control Advisory Board Meeting**

Date: Monday, November 30th, 2015

**Location:** Newtown Municipal Town Building, 3 Primrose Street, Meeting Room 1  
**Attendance:** Members: Adria Henderson, Chair, Frank McCloskey, Gene Rosen, Jane Hellman, & Joy Brewster  
**Alternate:** None  
**Also in attendance:** ACO Carolee Mason, Asst. ACO Matt Schaub, First Selectman Pat Llodra  
**Absent:** Public Works Director, Fred Hurley, and Police Sgt. Aaron Bahamonde

**Meeting began @ 11:00 am**

**No executive session or public participation**

**Old Business**

**Oct. 15<sup>th</sup> 2015 Minutes:** Lease should be changed to Leash on page 2 under Boundary Signs

**HVAC Update**

PW Director Hurley forwarded the completed certified testing and balancing report right after Oct. 15<sup>th</sup> meeting to Chairman Henderson. Robin Olson, who has officially resigned from ACAB, will still forward it to UC Davis with a cover letter for their review & recommendations.

**Dog Play Yard**

Director Hurley confirmed via 11/30 email drainage/runs project will be done in the Spring. Chairman Henderson showed a picture of a large outdoor kennel now at the shelter. Staff bought it from Amy Sullivan for \$2,400 for dogs to stay in during the day outside the front door. ACAB would like to evaluate getting another one, at wholesale pricing, for the play yard as another option to the kennel runs. Either way, FS Llodra noted providing water & improving the drainage has to be done.

**Boundary Signs**

ACO Mason, Chairman Henderson, & Frank McCloskey met with Deputy Land Use Director Rob Sibley & reviewed the new boundary signs and new map in the kiosk on site.

- Director Sibley is working on getting a better map and legend and also posting more metal signs when additional posts are up on town property.
- Shelter staff will monitor if dogs are on leash once the signs are up but it's still not clear on the road where state and town property meet.
- Director Sibley also plans to have the high grass on town property adjacent to the dog park cut down to provide more room to walk.
- FS Llodra recommended ACAB work with Director Sibley to have color coded sticks put up that match the map legend, even on state property.

### **Indoor Building Signs**

Chairman Henderson & Frank McCloskey met with ACO Mason & Asst. ACO Schaub at the Shelter and agreed on the placing the sign above the Lobby door and the wording "All visitors beyond this point must be accompanied by Staff". Also, 2 paper signs on the kennel entrance doors will be replaced with permanent signs. ACO Mason will place the order for the signs this week.

### **Parking Gate for Shelter**

FS Llodra visited the Shelter to assess the space & options for a gate and/or signage but noted there's no plan yet and we'll continue to monitor it.

### **Security Cameras**

Sgt. Bahamonde and ACO Mason has confirmed the cameras are up and running. Also the kennels can be viewed from the Shelter's office PC but need to switch to it so FS Llodra ask Matt to get another dedicated monitor so it can be viewed all the time.

### **Facebook pages**

Asst. Schaub confirmed 2 links have been deleted and there's one more being deleted. So official one left is @ <https://www.facebook.com/NewtownAnimalControlShelter?fref=ts> and actively updated by Amy Sullivan. Chairman Henderson recommended a note should be added that the dogs & cats are available for adoption. Also Frank McCloskey will send Asst. ACO Schaub the email address for Canine Advocate's of Newtown (CAN) website administrator so Amy can forward information to them to post, too.

### **New Business**

#### **Misty situation**

She's an Akita dog who was surrendered to the Shelter by her owner after she was left outside and attacked by something. Unfortunately her left front leg was badly damaged and NVS had to amputate it. The cost was ~\$2,500 & Frank McCloskey said CAN has agreed to pay for her medical expenses. She's also has to be quarantined for at least 3 months since her owner did not have her up to date on rabies shots.

#### **Board member changes**

Robin Olsen has officially resigned from the Board and Alternate Joy Brewster has been sworn now as a permanent Board member. ACAB now needs 2 Alternate members, hopefully one with extensive cat experience. FS Llodra said the Board should pursue and recommend Alternatives from any party. Chairman Adria will write up a posting to be place on Facebook, etc.

**Next Meeting – Chairman Henderson schedule next meeting via email.**

**Meeting adjourned at 12:00 pm**

**Submitted by Frank McCloskey**